

City of Lincolnton
Business and Community Development

Events & Marketing Program Coordinator - The City of Lincolnton is seeking an individual to assist with the design, planning and implementation of events and marketing programs for downtown and other areas of Lincolnton. Position also performs office management duties. Candidates should have education/experience in marketing, public relations, communications, volunteer coordination and/or special event management and be independent, energetic, entrepreneurial and organized. Familiarity with Main Street Program desired.

Candidate must demonstrate superior writing and editing ability as well as creativity and versatility. Position requires use of computer software for desktop publishing, web editing, video editing, and bookkeeping.

Salary \$31,823.00-\$47,017.00 Excellent benefit package. Application/job description may be obtained on-line at www.lovablelincolnton.org or at City Hall at 114 W. Sycamore St., M-F, 8:30am.-5:00pm. Application, along with a cover letter, writing sample and collateral material samples must be returned to the Human Resources Department, P.O. Box 617, Lincolnton, NC 28093-0617 no later than 5:00pm on Friday, April 30. EOE